



STATE PROCUREMENT OFFICE  
NOTICE & REQUEST FOR SOLE SOURCE

13 DEC 10 P1:20

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DLNR-Forestry and Wildlife  
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.  
Development of an Avian Botulism Response Guidebook for Hawaii and accompanying first response field kits and the needed field kit transport containers for each of the main Hawaiian Islands; holding cages, botulism antitoxin, and packaging, handling, and shipping.

2. Vendor/Contractor/Service Provider Name: Hawaii Wildlife Center	3. Amount of Request: \$14,000.00
4. Term of contract (shall not exceed 12 months), if applicable:  From: _____ To: _____	5. Prior SPO-001, Sole Source (SS) No.: _____

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.  
The Hawaii Wildlife Center is the only rehabilitation facility in the state that specializes in the care of native avifauna. Its president and founder, Linda Elliott, is the local expert on Avian Botulism and the only person in the State with the combination of avian botulism response training and rehabilitation experience needed to develop a guidebook on how to properly respond to Avian Botulism outbreaks in Hawaii. The Hawaii Wildlife Center is currently the only resource for training responders in recognizing botulism, field responding & stabilization of birds, remote waterbird/seabird care, and providing a purpose built facility with trained staff for the rehabilitation of botulism birds.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department  
As the number one killer of Hawaii's endangered waterfowl it is essential that a Response Guidebook for Avian Botulism be developed and that it be developed by an expert in the field of Avian Botulism response and wildlife rehabilitation in Hawaii. Our native waterfowl are unique in that they are much more susceptible to Avian Botulism and once exposed death can be eminent if efforts are not made to deal with the disease. It is necessary that the Department and its staff know how to properly respond to an Avian Botulism outbreak and as such the development of this guidebook is essential. Provision of the needed field response kits and stabilization materials will ensure the Department's resource managers are properly prepared to handle such outbreaks and that Hawaii's endangered waterfowl are provided with the best chance of survival.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

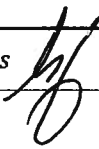
Linda Elliott of the Hawaii Wildlife Center is the regional expert on avian botulism response and wildlife rehabilitation. The Division of Forestry and Wildlife houses a list of all known wildlife rehabilitators in the State none of which, other than Linda Elliott, have the needed combination of wildlife rehabilitation experience and avian botulism response training to provide the needed goods and services.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Other wildlife rehabilitators were considered but none had the experience and technical skills that Ms. Elliott possess to provide the needed goods and services.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Lisa Ferentinos 	DOFAW	586-0917	<i>lisa.ferentinos@hawaii.gov</i>

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

***All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
I certify that the information provided is to the best of my knowledge, true and correct.***



Department Head Signature

12/10/13

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 12/12/13

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

**Chief Procurement Officer (CPO) Comments:**

This request is disapproved as there are other wildlife rehabilitators that may develop an Avian Botulism Response Guidebook. It is recommended that DLNR conduct a competitive procurement to obtain an Avian Botulism Response Guidebook. If there are any questions, please contact Stanton Mato at 586-0566, or stanaton.d.mato@hawaii.gov.

☐ Approved

☒ Disapproved

☐ No Action Required

  
Chief Procurement Officer Signature

Date

12/20/13